

AGENDA ITEM

**REPORT TO EXECUTIVE
SCRUTINY COMMITTEE**

27 MARCH 2018

**REPORT OF THE DEPUTY
CHIEF EXECUTIVE**

**SCRUTINY WORK PROGRAMME 2018/19 – SELECTION OF IN DEPTH SCRUTINY
REVIEWS**

SUMMARY

The report presents proposals for the Scrutiny Work Programme for 2018/19.

RECOMMENDATIONS

- (1) That Executive Scrutiny Committee review the prioritised suggested topics, and confirm the Scrutiny Work Programme for 2018/19.
- (2) That Executive Scrutiny Committee receive a mid-year update on the progress of the Work Programme.

WORK PROGRAMME 2017/18

1. The current programme (including in-year referrals) is summarised below:

Select Committee	Review Topic	Reporting to Cabinet
Adult Social Care and Health	Defibrillators	November 2017
	Gambling	September 2018
Children and Young People	SEND	November 2017
	Inclusion in Schools	June 2018
Crime and Disorder	Membership of Local Govt. Bodies (carried forward from 2016-17)	October 2017
	Security in Preston Park	March 2018
	CCTV	Presentation to Committee in March 18
People	Sickness Absence	December 2017
	Community Participation Budgets (Officer Reporting In Review)	Complete – Reporting to Cabinet March?
	Mental Health and Wellbeing (carried forward from 2016-17)	July 2018

	Digital Optimisation	TBC
Place	Asylum Seekers (carried forward from 2016-17)	November 2017
	Fire Safety of High Rise Residential Buildings Task and Finish (in year referral)	July 2017
	Billingham Event Infrastructure/ BIFF (in year referral)	February 2018
	Disabled Parking (Task and Finish Review)	April 2018
	Management of Memorials	July 2018
	Food Hygiene (Task and Finish Review)	TBC
	Consolidation of Thirteen Group	TBC

OUTSTANDING TOPICS FROM THE CURRENT YEAR

2. A busy programme in 2017/18 and additional in year referrals from Cabinet has resulted in a number of reviews starting later in the municipal year. In addition, the following topics have not yet commenced and it is suggested they are rolled over into the New Year:
 - Digital Optimisation
 - Food Hygiene
 - Consolidation of Thirteen Group
3. In addition, each of the five Select Committees has already commenced a review from the 2017/18 programme and this work will continue into the next municipal year.
4. Any reviews that start this year will have to be completed ahead of the purdah period prior to the 2019 local elections and there will not be the flexibility for reviews to straggle years as had been the practice.

SUGGESTED TOPICS FOR 2018/19

PICK System

5. The process for work programme setting was reviewed last year to place even greater emphasis on efficiency and review outcomes focusing on reducing demand for services. In inviting topic suggestions, Members were also reminded that the scrutiny work programme should be seeking to support the Council's policy principles. Councillors and officers were invited to submit topic suggestions for the scrutiny work programme for 2018/19.
6. In addition, services were asked to propose possible in depth review topics as part of reports presented to Select Committee overview meetings. In inviting topic suggestions,

the Chair of Executive Scrutiny Committee has stressed that it is imperative that in depth scrutiny reviews focus on topics which are in line with the Council's policy priorities and seek to identify efficiencies and reduce demand for services.

7. Every effort has been taken to focus attention on suitable priority topics with proposals considered and justified on the basis of public interest, impact, performance and efficiency issues and context. This PICK system approach allows a score to be given to each suggestion to help with prioritisation of topics. It should be stressed that the score is a tool to aid prioritisation and is not binding in any way.
8. All of the appropriate suggestions received are summarised in the schedule set out in **Appendix 1** and given a PICK score.
9. SLF was invited to identify the priorities for scrutiny reviews for 2018/19 for consideration by Executive Scrutiny Committee. **Appendix 2** sets out how reviews could potentially be allocated to Select Committees.
10. Each suggestion is cross referenced with supporting information, and all suggestions received are outlined at **Appendix 3**. (An explanation of the PICK scoring method is attached at **Appendix 4**).

OTHER SCRUTINY WORK

Overview and Monitoring

11. Recognising the overview role of the scrutiny function, annual overview meetings were established to provide Members with an overview of all the services reporting to the various Select Committees and to question Cabinet Members and Senior Officers on their performance and understand the challenges and issues arising ahead of the next year's programme. In addition, Select Committees continue to receive progress reports in respect of the reviews which have concluded until they have been fully implemented.

Quality and Safety

12. In response to high profile cases in the media relating to the quality and safety of health, children's and social care services and the increased expectation on Councils to put in place internal mechanisms to undertake rigorous internal review and challenge, Children and Young People Select Committee now receive regular performance reports in respect of children's services. Adult Services and Health Select Committee also receive performance reports on adult social care issues and a range of other reports and updates are provided as part of the enhanced performance management arrangements. These include Annual Reports from the Council, Trusts and CQC, NHS Local Accounts; CQC Inspection Reports; Healthwatch Enter and View Reports etc. Member site visits to frontline services take place on a rolling programme. The last Ofsted Inspection recognised the work of Children and Young People Select Committee and, in particular, the extensive work to scrutinise frontline practice.

Health

13. Adult Services and Health Select Committee continues to be responsible for receiving statutory and non-statutory health consultations / updates on service changes. It is therefore important to build in a degree of capacity within the programme to deal with other emerging issues.
14. It is not currently foreseen that consultation on acute services reconfiguration (under the STP process) will take place during 2018. However the STP Joint Scrutiny Committee continues to meet in advance of confirmation of next steps from the NHS leadership of the STP process. During 2017-18, other service change proposals have been

considered. The CCG's Respite and Short Breaks consultation covering the Tees area necessitated the establishment of a statutory Joint Committee of affected Authorities in order to respond, and this continues to meet until outstanding issues are resolved. Stockton has chaired and supported this Joint Committee.

15. The Regional Health Committee has this year so far particularly focussed on monitoring proposed regional service changes via NHS England, and together with the Tees Valley Committees close monitoring the NE Ambulance Service (NEAS).
16. The Tees Valley Joint Health Scrutiny Committee continues to meet quarterly to scrutinise issues and NHS services which are provided across the Tees Valley sub region. Local Directors of Public Health will be invited to provide suggestions for the forthcoming year. Stockton is due to host and chair the Tees Valley Committee during 2018-19 under the rotational arrangements.

Crime and Disorder

17. Crime and Disorder Select Committee has been the designated statutory scrutiny committee to cover crime and disorder issues as legislatively required (including an annual update on crime and disorder as a minimum. The Committee this year also examined Security in Preston Park and has commenced a review of CCTV. In addition, scrutiny work is carried out by the Cleveland Police and Crime Panel.

Police and Crime Panel

18. The Police and Crime Panel has undertaken several task and finish reviews in supporting and reviewing the Police and Crime Commissioner's work. This work is supported from the Council's Scrutiny Team. In 2017/18 topics have included:
 - Shared Services - current review – final report approved by Police and Crime Panel in September
 - Off Road Motorcycling – work commencing – initial meetings held on 15 November 2017 and 22 January 2018. Meetings will resume in the autumn to assess the roll out of Operation Endurance
 - Overall Budget Strategy – Final report considered at the February PCP meeting endorsing the PCC's precept proposal
19. Confirmatory hearing for the appointment of the new Chief Constable was held in January.

SCRUTINY LIAISON

20. Scrutiny Liaison Forum met on 14 March 2018. Comments from the Forum have been included at Appendix 1. The Forum recommended that topic suggestions on School Crossing Patrols, Parking on Grass Verges and Affordable Warmth should be kept on a reserve list of topics should there be any capacity to carry these out and that Executive Scrutiny Committee should receive a mid-year update on the progress of the Work Programme.

CONSULTATION

21. Councillors and officers were asked to propose topics for the scrutiny work programme. Discussions also took place at Select Committee overview meetings during February/ March.

FINANCIAL AND LEGAL IMPLICATIONS

22. The work programme is resourced within existing budgets. No legal implications are identified at this stage.

RISK ASSESSMENT

23. There is a need to meet legislative requirements and for the Council to put in place internal mechanisms to ensure the safety and quality of key services in addition to deploying resources in the most effective way. The selection of appropriate topics for review can help to support service improvement; the selection of inappropriate topics will lead to the waste of officer and Member time and resources.

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Background Papers: None

Ward(s) and Ward Councillors: Not Ward Specific

Property Implications: None

SCRUTINY WORK PROGRAMME 2018/19

Ref Number	Suggested Topic	Public Interest	Impact	Council Efficiency & Performance	Keep in Context	Priority	Outcome	Total	Comments from SLF						
	Gambling	Already on Work Programme								ASH Reporting Sept 18					
	Inclusion in Schools														CYP Reporting June 18
	CCTV														Crime and Disorder Review to conclude shortly
	Mental Health and Wellbeing														People Reporting July 18
	Management of Memorials														Place Short Review
	Consolidation of Thirteen Group														Place to commence
	Digital Optimisation														People to commence
	Food Hygiene														ASH Task and Finish to commence as review programme allows
1	Child's Journey	3	3	2	3	3	3	17	CYP						
2, 3	Care Leavers	3	3	2	2	3	3	16	CYP 2 suggestions combined Officer led reporting in						
4	Under-representation of BME communities in workforce	2	3	2	3	3	3	16	People						
5	Hate crime	3	3	1	3	3	2	15	Crime and Disorder						
6	Children in Need	3	3	1	2	3	2	14	CYP Task and Finish						
7	Homelessness in Vulnerable Groups	2	3	1	3	3	2	14	ASH						
8	Setting the Bar	2	2	2	3	2	3	14	Crime and disorder						
9	Bring Sites	3	2	2	3	2	2	14	Place						

Appendix 1

10	River Based Economy	2	2	1	3	3	2	13	Place Suitable for review towards end of 18-19
11	Water Safety	2	2	1	3	2	2	12	ASH Officer led reporting in
12	Roadside Advertising	1	2	1	3	2	2	11	Place
13	Equality and Diversity	1	2	1	2	2	2	10	Not allocated as specific focused topics of Hate Crime and under representation of BME in the workforce suggested as more in depth reviews
14	Members IT	1	1	2	2	1	3	10	Report due to be considered at Members Advisory Panel
15	School Crossing Patrols	2	2	1	1	1	2	9	Work previously undertaken
16	Parking on Grass Verges	3	1	1	1	2	1	9	Work previously undertaken
17	Affordable Warmth	2	2	1	0	2	1	8	Work previously undertaken

Potential 2018/19 Work Programme Allocation

Select Committee	Potential In-Depth Review Topics (In order of start date)	Standing Items
Adult Social Care and Health	<p>Gambling – carry over from 2017/18 and reporting September 2018</p> <p>Homelessness in Vulnerable Groups</p> <p>Water Safety (officer-led reporting-in review)</p> <p>Food Hygiene (Task and Finish)</p>	<p>Six Monthly Monitoring</p> <p>Consideration of NHS Service Changes (as and when required)</p> <p>Annual Overview Meeting</p> <p>Quality and Performance Reports (including health)</p> <p>Frontline visits</p> <p>(Members also involved in Joint Scrutiny arrangements)</p>
Children and Young People	<p>Inclusion in Schools – carry over from 2017/18 and reporting June 2018</p> <p>Child's Journey</p> <p>Care Leavers (officer-led reporting-in review)</p> <p>Children in Need (Task and Finish)</p>	<p>Six Monthly Monitoring</p> <p>Annual Overview Meeting</p> <p>Quality and Performance Reports</p> <p>Frontline visits</p>

Crime and Disorder	<p>CCTV – carry over from 2017/18 and commenced (nb. Officer-led presentation rather than full review)</p> <p>Hate Crime</p> <p>Setting the Bar – (Officer reporting in)</p>	<p>Six Monthly Monitoring</p> <p>Annual Overview Meeting</p> <p>Performance Reports</p>
People	<p>Mental Health and Wellbeing – carry over from 2017/18 and reporting in July</p> <p>Digital Optimisation</p> <p>Under-representation of Ethnic Communities in the Workforce</p>	<p>Six Monthly Monitoring</p> <p>Annual Overview Meeting</p> <p>Performance Reports</p>
Place	<p>Management of Memorials – carry over from 2017/18 and reporting in July</p> <p>Consolidation of Thirteen Group</p> <p>Roadside Advertising</p> <p>Bring Sites</p> <p>River Based Economy</p>	<p>Six Monthly Monitoring</p> <p>Annual Overview Meeting</p> <p>Performance Reports</p>